

## Messages (API) log

### Scenario

This guide explains the 'Messages' page on the My GNCR Management Portal.

This page is viewable by Global Administrators/Users for all Organisations or by Organisation Administrators/Users for their own Organisation.

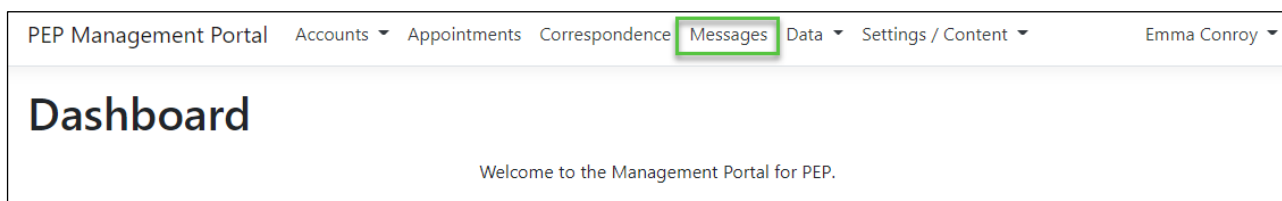
The messages in this section are the API messages that are sent from the App into an organisation when the patient completes an action. This could be:

- Response to 'Can you attend this appointment?' question
- Correspondence item viewed/read
- Correspondence item restore request
- Patient subscribed/unsubscribed
- Patient preferences updated

Your organisation will have an internal process for managing the received messages. This page serves only as a log.

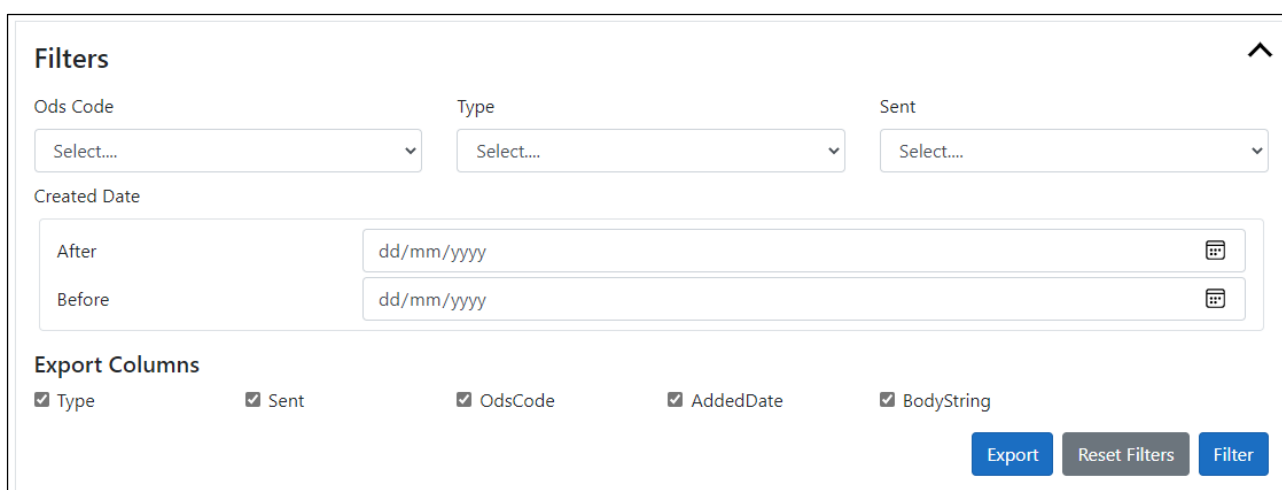
### Instructions

1. Select the '**Messages**' menu



The screenshot shows the top navigation bar of the PEP Management Portal. The 'Messages' menu item is highlighted with a green box. Below the navigation bar, the word 'Dashboard' is displayed in a large font, followed by the text 'Welcome to the Management Portal for PEP.'

2. Filters can be set to find specific messages:



The screenshot shows the 'Filters' section of the Messages log. It includes three dropdown menus for 'Ods Code', 'Type', and 'Sent'. Below these are two date input fields for 'Created Date', one for 'After' and one for 'Before', both with a date format of 'dd/mm/yyyy'. At the bottom, there is an 'Export Columns' section with checkboxes for 'Type', 'Sent', 'OdsCode', 'AddedDate', and 'BodyString'. The 'Type' checkbox is checked. There are three buttons at the bottom right: 'Export', 'Reset Filters', and 'Filter'.

3. The messages are shown in a list below:

ODS Code	Is Sent?	Type	Created Date	
ENIGMA	True	Appointment RSVP	16/11/2021	<a href="#">View</a>
TEST	False	New Patient Registered	25/11/2021	<a href="#">View</a>
ENIGMA	True	New Patient Registered	25/11/2021	<a href="#">View</a>
TEST	False	Patient Settings Changed	25/11/2021	<a href="#">View</a>
ENIGMA	True	Patient Settings Changed	25/11/2021	<a href="#">View</a>
TEST	False	Patient Settings Changed	25/11/2021	<a href="#">View</a>
ENIGMA	True	Patient Settings Changed	25/11/2021	<a href="#">View</a>
ENIGMA	True	Appointment Cancelled Acknowledgement	25/11/2021	<a href="#">View</a>
ENIGMA	True	Appointment RSVP	25/11/2021	<a href="#">View</a>
ENIGMA	True	Appointment RSVP	25/11/2021	<a href="#">View</a>

4. Click 'View' to view the message details and content:

## Message - View

[Back](#)

**OdsCode**  
ENIGMA

**Type**  
Appointment RSVP

**AddedDate**  
16/11/2021 16:42:37.717

Sent

**BodyJson**  
Appointment with Originator Reference AZUREENIGMA1 has a new RSVP Status of 0 for the patient with Date of Birth 10/7/1947 12:00:00 AM and NHS Number 9692236102