

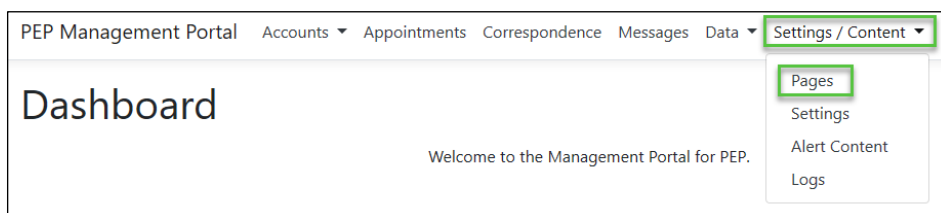
Management Portal – How to update pages

Scenario

This guide explains how to update the Static Pages in the My GNCR App using the Management Portal. This function is available to Global Administrators/Users.

Instruction

1. Select the **'Settings/Content'** menu and then select **'Pages'**



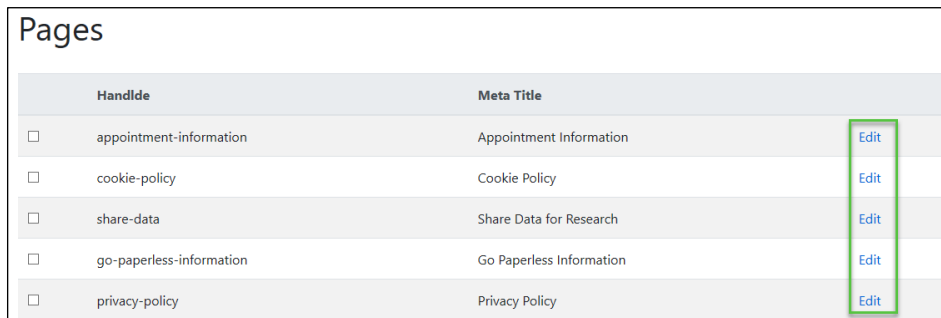
PEP Management Portal Accounts ▾ Appointments Correspondence Messages Data ▾ Settings / Content ▾

Dashboard

Welcome to the Management Portal for PEP.

- Pages
- Settings
- Alert Content
- Logs

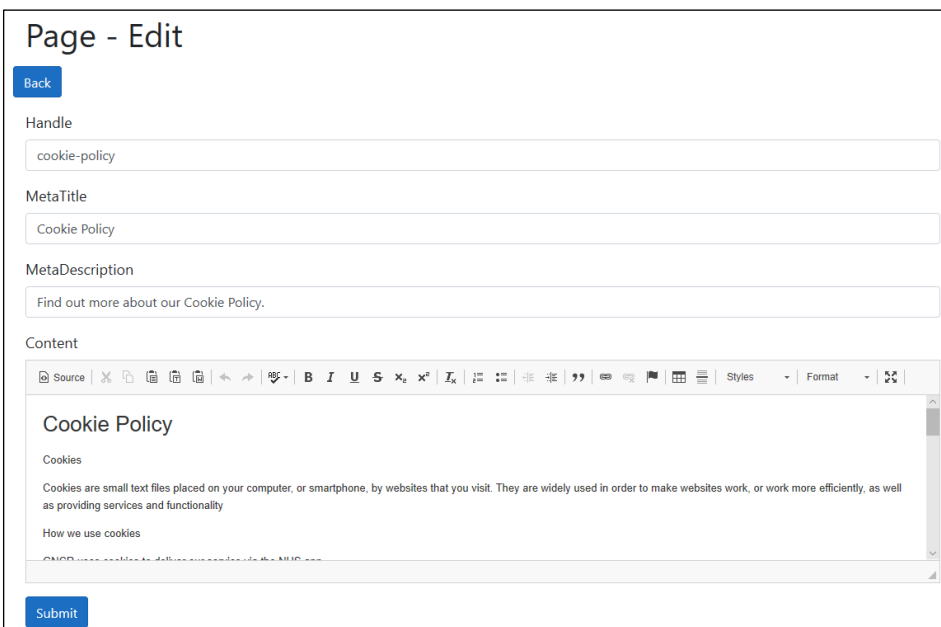
2. Locate the page you wish to change and click **'Edit'**



Pages

	Handle	Meta Title	
<input type="checkbox"/>	appointment-information	Appointment Information	Edit
<input type="checkbox"/>	cookie-policy	Cookie Policy	Edit
<input type="checkbox"/>	share-data	Share Data for Research	Edit
<input type="checkbox"/>	go-paperless-information	Go Paperless Information	Edit
<input type="checkbox"/>	privacy-policy	Privacy Policy	Edit

3. **Edit** the information as desired



Page - Edit

[Back](#)

Handle
cookie-policy

MetaTitle
Cookie Policy

MetaDescription
Find out more about our Cookie Policy.

Content

Source | X | [Icons] | B I U S x₂ x₃ | [Icons] | Styles | Format

Cookie Policy

Cookies

Cookies are small text files placed on your computer, or smartphone, by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as providing services and functionality

How we use cookies

[Submit](#)

4. Click **'Submit'**

5. A confirmation message will display:

Page was successfully updated.