

Management Portal – Reset organisation secret

Scenario

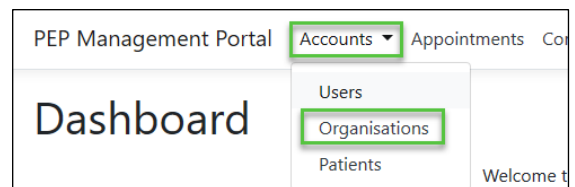
This guide shows how to reset an Organisation Secret in the My GNCR Management Portal.

The Organisation secret is used for authentication when source systems feed data into My GNCR.

Warning: Resetting an organisation secret will impact the data feed going from the organisation to My GNCR. Only use this function in consultation with the organisations technical development leads.

Reset Secret

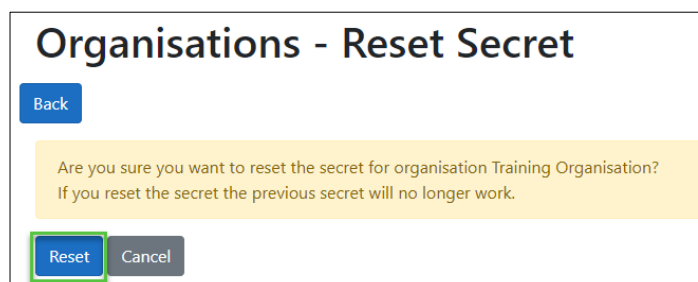
1. Select the 'Accounts' menu and then select 'Organisations'



2. Locate the Organisation you wish to change and click 'Reset'

Organisation Name	
ENIGMA	Edit - Reset
Newcastle upon Tyne Hospitals	Edit Reset

3. A warning screen will display. If you wish to proceed click 'Reset'



4. A confirmation message and the new secret will display

Take note of the secret as it will not display again

